

TOWN COUNCIL MEETING OF MARCH 4, 2014

Under the Rules and Procedures of the Winthrop Town Council, President Gill called the Town Council Meeting to order at 7:10 PM at the Harvey Hearing Room

PLEDGE OF ALLEGIANCE

Councilor Varone called the Pledge of Allegiance

ROLL CALL

Councilor Varone-	Present
Councilor Boyajian-	Present
Councilor Letterie-	Absent
Councilor Boncore-	Present
Councilor Sanford-	Present
Councilor Calla-	Present
Councilor Mael-	Present
Vice President DelVento-	Present
Council President Gill-	Present

MINUTES

**Motion by Councilor Varone to accept the Minutes of the February 11, 2014 Special Meeting, as circulated
2nd. By Councilor Boyajian
Passed Unanimously**

**Motion by Councilor Varone to accept the Minutes of the February 18, 2014, as circulated
2nd. By Councilor Boyajian
Passed Unanimously**

**Motion by Councilor Varone to accept the Minutes of the February 18, 2014 Special Meeting, as circulated
2nd. By Councilor Boyajian
Passed Unanimously**

PRESENTATION:

Powers and Sullivan Annual Audit-Jim Powers and Bethany Bernardo discuss audit results.

With no objection, President Gill introduces Chief Delehanty for Public Comment.

PUBLIC COMMENT

Chief Delehanty introduces 3 new Winthrop Police Officers that will now be included in the WPD full time: Officer Sacco Digerian, Officer Christopher DeCarlo and Officer Michael Brockmeyer

John Vitagliano (P5)-Discusses the issue of the MWRA Pilot Trucking of Food Waste into Deer Island.

Town Council discusses MWRA trucks, concerns, safety issues and wants community input at the March 26, 2014 MWRA meeting.

Chief Flanagan discusses re-looking into the entire truck route of the MWRA.

PUBLIC HEARING

Inspectional Services Re-Organization-President Gill opens hearing reading motion.....

Hearing Continued until next meeting of March, 18, 2014

Fund Appropriations-President Gill opens hearing....

Hearing continued until next meeting of March 18, 2014

All in favor of continuing both hearings until March 18, 2014

COMMITTEE REPORTS

Finance Committee- Meeting 2-27-14

Appropriate Free Cash \$23,800-Committee has moved forward with positive recommendation

Appropriate Free Cash \$25,000-Committee has moved forward with positive recommendation

Transfer of Funds:-Committee has moved forward with no recommendation but for action by the

full council

Fund 582	\$ 3,343.81	Special Revenue Legal Fund
Fund 674	\$ 58,917.92	Special Revenue Council Reserve Fund
Fund 710	\$ 7,738.27	Special Revenue Workers Compensation
Fund 932	\$180,000.00	Special Revenue Stabilization Fund

Public Works-Meeting on 3-5-14

Parking Lot Motion

Appointments, Commissions and Committees-Meeting 3-3-14

Town Manager Evaluation-6 Reports Received-Evaluation Reports-4.25 Avg. Score out of 5.0

Town Clerk Evaluation-Town Manager will proceed with Town Clerk Evaluation

Council Clerk Evaluation-Positive Evaluation from Committee

Public Health & Safety-Meeting 3-3-14

Discussion of consolidating several departments under a commissioner of Inspectional Services position that would oversee the following positions:

Bldg. Inspector	Trash/Dumpster Enforcement
Electrical Inspector	Weights & Measures
Plumbing Inspector	Rental Housing Inspector
Sanitation Inspector	Two Admin. Clerk Positions

This motion was moved forward to Rules & Ordinances

Passed Unanimously

CORRESPONDENCE

Dawn Manning-MWRA Pilot Trucking Program

TOWN MANAGERS REPORT

Budget prep. for FY15

Met with Darrell LeMar-Mass Marketing Partnership-State Office of Tourism

Provided a presentation for our communities economic development with tourists

There are many advantages for our community to enhance our economy with the current research in tourism that is being done by Mass Marketing. Will keep community informed of future meetings.

Interviews for Inspection Services Commissioner, still ongoing....

Meeting with Chamber on Economic Development Strategies....

OLD BUSINESS

Motion by Vice President DelVento that the Town Council appropriate from Free Cash \$23,800....

(See Attached Motion)

No 2nd Needed Coming from the Finance Committee

Passed Unanimously

Motion by Vice President DelVento that the Town Council appropriate from Free Cash \$25,000....

(See Attached Motion)

No 2nd Needed Coming from the Finance Committee

Passed 7-1 (Councilor Mael-No)

President Gill refers Reorganization Inspection Services to the Rules and Ordinance Committee

Motion by Vice President DelVento to postpone appropriated amounts for the purpose of paying the balance of a legal judgement...(See Attached Motion)

2nd by Councilor Sanford

Passed Unanimously

NEW BUSINESS

Motion by Vice President DelVento to take immediate action that the Town Council appropriate from Free Cash \$20,000 to fund the Veterans Agent...(See Attached Motion)

2nd by Councilor Boyajian

Discussion

Motion by Councilor Varone to refer to the Finance Committee

2nd By Councilor Boncore

Discussion

Councilor Boncore questions necessity of this funding as being immediate

Veterans Agent replies: Yes

Councilor Varone and Councilor Boncore withdraw motion to refer to the Finance Committee

Motion for Immediate Action

Passed Unanimously

**Motion by Vice President DelVento to refer to the Finance Committee that the Town Council transfer \$75,000....
(See Attached Motion)**

2nd by Councilor Boncore

Discussion

Motion by Vice President DelVento to waive rule 12-c and advertise

2nd by Councilor Boyajian

Passed 7-1 (Councilor Boncore-No)

PUBLIC COMMENT

Chief Delehanty discusses Juvenile Court Message of the abused children. Chief has asked that information from the courthouse be displayed in Winthrop

Dawn Manning inquires on the specifics of the MWRA Meeting of March 26, 2014

Kathleen Puccio (P2)-Discusses the MWRA Meeting-This is a Citizens Advisory Committee

PUBLIC RELATIONS / UPCOMING EVENTS

March 11, 2014 6:30 PM-Town Council Special Meeting – Executive Session Only

March 18, 2014 Spring Forum Meeting-Sr. Center-Asking the questions prior to meeting along with any input from Council

March 19, 2014 School Dept. Meeting on Budget

March 26, 2014-MWRA Meeting-Cummings School

ADJOURNMENT

Motion to Adjourn by Vice President DelVento

2nd By Councilor Varone

Passed Unanimously

Meeting Adjourned at 8:55 PM

A DVD of this meeting is available from WCAT

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes

Committee Openings Documents

Roll Call Log

Written Motions / Verbal Motions

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Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes /Committee Openings Documents

Roll Call Log /Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

Town Hall, 100 Main Street, Winthrop, MA 02158 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/13/14

TEXT OF MOTION

Motion: I move that Town Council appropriate from Free Cash \$23,800 to fund the build out at the DPW for the restructuring of Inspectional Services; or take any action relative to thereto.

3-4-14

Motion by Vice President DelVento
No 2nd Needed as Coming from Finance Committee
Passed Unanimously

CFO: _____

TCLF-048



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, ME 04095 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/13/14

TEXT OF MOTION

Motion: I move that Town Council appropriate from Free Cash \$25,000 to fund the Assessing Departments tri-annual valuation; or take any action relative to thereto.

3-4-14

Motion by Vice President DelVento

No 2nd Needed as Coming from Finance Committee

Passed 7-1 (Councilor Mael-No)

CFO: _____

TCF-050



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/26/14

TEXT OF MOTION

I move that pursuant to Article 6-1 of the Town Charter, that the Town Council accepts the reorganization plan to consolidate the Town's Inspectional Services as presented by the Town Manager, to include sanitation and other public health inspection as required to be performed under various Codes of Regulation of the Commonwealth of Massachusetts; and further, that the Town's Code of Ordinances be amended accordingly to provide for this consolidation plan by adding a new section as specified below; and further, that the Council adopt the recommendation of the Town Manager to create the position of Commissioner of Inspectional Services to provide both managerial oversight of the Inspectional Services of the Town, and to ensure the proper administration and enforcement of all local, state, and federal laws appurtenant thereto; or take any action relative thereto.

Chapter 2.50 Commissioner of Inspectional Services

Sections:

2.50.010 - Creation of Commissioner of Inspectional Services.

2.50.020 - Appointment—Term of office—Duties—Qualifications.

2.50.010 - Creation of Commissioner of Inspectional Services.

There shall be in the building department the Commissioner of Inspectional Services.

2.50.020 - Appointment—Duties—Qualifications.

The Town Manager shall appoint a Commissioner of Inspectional Services. Such Commissioner shall perform administrative, supervisory, inspection and investigative work related to the enforcement and interpretation of the Massachusetts State Building Code, local zoning ordinances, applicable state and local regulations, and other rules and statutes specific to said office. The Commissioner will also manage and provide supervision to the following activities and/or agencies: Local Building Inspections, Rental Housing Inspections, Trash and Dumpster Inspection and Enforcement, Electrical

TC-023



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

Town Hall, 1 Motenif Square, Winthrop, MA 01890 Telephone: 617-846-1077 Fax: 617-846-3438

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/13/14

TEXT OF MOTION

Motion: I move that the following amounts be appropriated for the purposes of paying the balance of a legal judgment rendered against the Town in accordance with a final schedule of indenture as proposed by our Town attorneys:

Fund 582	\$ 3,343.81	Special Revenue Legal Fund
Fund 674	\$ 58,917.92	Special Revenue Council Reserve Fund
Fund 710	\$ 7,738.27	Special Revenue Workers Compensation
Fund 932	\$180,000.00	Special Revenue Stabilization Fund

or take any action relative to thereto.

3-4-13

Motion by Vice President DelVento to postpone
2nd by Councilor Sanford
Passed Unanimously

LEGAL NOTICE

Notice is hereby given in accordance with Chapter 40A, of the Massachusetts General Laws and Chapter 17 of the Code of the Town of Winthrop that the Winthrop Town Council will conduct a Public Hearing on Tuesday March 4, 2014, at or after 7:00 p.m. in the

Meeting Room, Town Hall for the Town Council to consider the following request: to appropriate for the purpose of paying the balance of a legal judgment rendered against the Town in accordance with the final schedule of indenture as proposed by our Town attorneys:

Fund 582	\$ 3,343.81
Special Revenue Legal Fund	
Fund 674	\$ 58,917.92
Special Revenue Council Reserve Fund	
Fund 710	\$ 7,738.27
Special Revenue Workers Compensation	
Fund 932	\$180,000.00
Special Revenue Stabilization Fund	

2/20

CFO: _____

TCF-049



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-8458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/13/14

TEXT OF MOTION

Motion: I move that Town Council appropriate from Free Cash \$20,000 to fund the Veterans Agent budget as follows:

Account 0154352-542005	Supplies and Equipment	\$500.00
Account 0154352-544350	Contract Services	\$19,000
Account 0154352-576050	Conference and Training	\$500.00

; or take any action relative to thereto.

3-4-14

**Motion by Vice President DelVento to take immediate action
2nd by Councilor Boyajian**

Discussion

**Motion by Councilor Varone to refer to Finance Committee
2nd by Councilor Boncore**

Discussion

**Motion to refer to Finance Committee withdrawn by Councilor Varone and
Councilor Boncore**

**Motion for Immediate Action
Passed Unanimously**

TCF051



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 2/13/14

TEXT OF MOTION

Motion: I move that Town Council transfer \$75,000 from fund 584 Cemetery Sales of Lots and Graves for the purposes resurfacing and repairing of Town Cemeteries

; or take any action relative to thereto.

3-4-13

**Motion by Vice President DelVento to refer to Finance Committee
2nd by Councilor Boncore**

Discussion

**Motion by Vice President DelVento to waive rule 12-d
2nd by Councilor Boyajian
Passed 7-1 (Councilor Boncore-No)**

Denise Quist will advertise 7 days prior to final action, and retain a copy for our records.

TRANSCRIPT - 3-6-2014

TCF-052